

ASSOCIATION BY-LAWS

of

TIN CAN BAY CAMERA CLUB

An unincorporated association

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1. Alteration of by-laws

- 1.1 These by-laws may be amended in draft form by the **association** president or secretary as required. The **committee** should be notified of all amendments made to the by-laws. If required or necessary, the **committee** may further amend any such draft amendments to the **association** by-laws at the next **committee meeting**.
- 1.2 Approval of amendments to these by-laws should be sought with a majority of **committee** members in favour.
- 1.3 The amended by-laws should be made available to members as soon as possible after the **committee meeting** at which the amended by-laws were adopted.

2. Meetings

- 2.1 Club meetings (competition judging) are usually held on the fourth (4th) Wednesday of each month (except December) at the Tin Can Bay Fishing Club from 1.15pm and commencing at 1.30pm.
- 2.2 Most months have an invited judge to adjudicate and present a relevant talk.
- 2.3 Visitors are welcome.

3. Workshops

- 3.1 Photoshop workshops are usually held on the first (1st) Friday of each month (except December) at the TCB Library.
- 3.2 Workshops commence at 1.00pm.
- 3.3 Members attending should bring their laptop computer, a copy of any notes issued for the workshop, a notebook. The club has a spare laptop available for use if required.

4. Other activities

- 4.1 The club conducts other photographic and social activities, including:
 - Outings to locations suitable for photography
 - Safaris with other clubs
 - Annual Retreat
 - Sunday Coffee Club
 - Other inter-club activities as arranged
- 4.2 The annual Presentation of trophies, awards, certificates and prizes will be held in December of each year.
- 4.3 Unless otherwise stated, all costs associated with other activities are at the member's expense.

5. Grading

- 5.1 Club members are split into two grades - A Grade and B Grade. The aim of grading is to ensure reasonably equal competition between members and that no member is advantaged or disadvantaged by being in a grade above or below their skill level.
- 5.2 New members are asked to provide a portfolio, if possible, for assessment by committee members to determine grading. If joining from another club, the new member may be placed in the same grade they were in at their previous club.
- 5.3 At the conclusion of each year's club competitions, each member's total point score for print and digital competitions will be combined to give a total point score to assist with calculating the Grade Average Point Score.

- 5.4 The Grade Average Point Scores will be added together and divided by two (2) to calculate the Club Average Point Score, which applies to the following year. The Club Average Point Score is recalculated at the end of each year. For members who only enter digital competitions, a Digital Only Club Average Point Score is calculated and applied instead of the Club Average Point Score for all competitions.
- 5.5 In accordance with By-law 5.4, A Grade members scoring below the Club Average Point Score will move to B Grade the following year, and B Grade members scoring above the Club Average Point Score will move to A Grade the following year.
- 5.6 Members in both grades will begin each year with zero (0) points.
- 5.7 A Grade members who do not enter all competitions and therefore score points lower than the Club Average at the end of the year may be left in A Grade at the Committee's discretion.

6. Subjects and definitions

- 6.1 A list of set subjects and definitions for the coming year's print and digital competitions is issued towards the end of each year.

7. Club competitions

- 7.1 Six (6) print competitions are held each year. The Club Committee will determine when those competitions are held. All print competition will be Open (i.e. no set subject).
- 7.2 Sixteen (16) digital competitions will be held during each club year, with a digital competition held each month from January to November. Five (5) Open digital competitions will be held in the months when print competitions aren't held.
- 7.3 Excluding mandatory set subjects, the set subjects will be chosen by a process determined by the Club Committee. Where possible, members will be involved in this process.
- 7.4 Mandatory set subjects include People/Portraits, Landscapes/Scapes, Nature, Open Black and White, and the first and last-placed Clubs subject selections for the Tewanin Shield. The Tewanin Shield subjects may be advised at a later date.

8. Club competition entries

- 8.1 ONLY Financial members may enter images in Club competitions.
- 8.2 Each member in each grade may enter two (2) images in each Print competition. *Refer to By-law 7.1 for the number of print competitions held each year.*
- 8.3 Members wishing to have their print entries printed through a professional lab should forward their entries to the Printing Coordinator by 5.00PM on the 1st day of each month except December, or other date as advised.
- 8.4 Images entered in print competitions should be presented mounted in mats.
- 8.5 Images entered in print competitions **must** be labelled with the maker's club number, name, image title, and if required, an indicator of which is the top of the image for display purposes.
- 8.6 Where possible, print competitions will be judged live at Club meetings by judges. If live judgments are not possible, print competitions may be judged remotely through the Print Comp Judging page on the Club Website. In this instance, Print competitions close on the 1st of each month. Images should be emailed to the coordinator. Members should also print their entries and bring to the Club Meeting where the judge's comments and results will be read out to members.

- 8.7 Each member in each grade may enter two (2) images in each Digital set subject and Open competition. Sixteen (16) digital competitions are run each calendar year. *Refer to By-law 7.2.*
- 8.8 Entries in Digital competitions should be labelled in the following format:
Title_Month/Year_Subject.
- 8.9 Entries for Digital competitions should be forwarded to the Digital Competition Coordinator by 5.00 PM on the 1st day of each month except December, or other date as advised.
- 8.10 Digital competitions will be judged remotely through the Digital Comp Judging page on the Club Website.
- 8.11 Except where stated in subject definitions, all images entered in club print and digital competitions:
- Must have been taken photographically within the previous four (4) years (e.g. for 2024, images must be taken AFTER 1 January 2020).
 - Must be the work of the author. A photograph of another person's artwork (i.e. sculpture, painting, etc) is discouraged.
 - May be digitally post-processed unless specifically disallowed for a set subject (e.g. Images for the subject "Nature" must not be digitally enhanced beyond the basic adjustments of brightness, contrast and cropping). See the subject definitions for individual subjects.
- 8.12 Members must comply with the following conditions regarding re-entry of images in club competitions:
- Images may only be entered in one (1) Club competition.
 - Images entered in previous club competitions are NOT eligible for re-entry in club competitions.
 - Colour images converted to black and white are NOT eligible for re-entry in club competitions.
 - It is the member's responsibility to ensure images are NOT re-entered in club competitions.
- 8.13 Unless otherwise advised, images entered in club digital competitions should be:
- 1920 pixels on the longest horizontal side. The height should not exceed 1080 pixels.
 - 1080 pixels on the tallest vertical side. The width should not exceed 1920 pixels.
 - 300 dpi (preferred but not essential).
 - Maximum file size of 1MB.

9. Points and Awards

- 9.1 Points and awards are given by the judges in both print and digital competitions on the following basis:
- Six (6) points and a Gold Award are awarded to images that the judge considers to be "Exceptional Images" as per the Scoring Criteria.
 - Five (5) points and a Silver Award are awarded to images that the judge considers to be "Superior Images" as per the Scoring Criteria.
 - Four (4) points and a Bronze Award are awarded to images that the judge considers to be "Very Good Images" as per the scoring criteria.

- Three (3) points and a Merit Award are awarded to images that the judge considers to be “Good Images” as per the Scoring Criteria.
 - Two (2) points and an Acceptance are awarded to images that the judge considers to be “OK Images” as per the Scoring Criteria.
 - One (1) point for an Entry is awarded to images that the judge considers to be “Poor Images” as per the scoring criteria or do not meet the subject definition.
- 9.2 Prior to judging, judges will be provided with a copy of the set subject definition and the scoring criteria and shall be asked to judge each image on its individual level of excellence, and award the corresponding points and award.
- 9.3 There are no restrictions on the number of awards a judge may give in each scoring category. Scores and awards are given at the judge’s discretion.

10. Scoring Criteria

10.1 Six Points / Gold Award:

- Exceptional Image.
- Extremely high impact to the viewer.
- Technically outstanding, showing advanced techniques and skills.
- Outstanding Composition.
- Tells a compelling story or creates a distinct mood.
- Exemplifies the set subject.

10.2 Five Points / Silver Award:

- Superior Image.
- High impact to the viewer.
- Technically correct, demonstrating a high level of technique and skills.
- Excellent Composition.
- Tells a story or creates a mood.
- Excellent interpretation of the set subject.
- Has a compelling subject and centre of interest.

10.3 Four Points / Bronze Award:

- Very good Image.
- Good impact to the viewer.
- Technically very good – no deficiencies evident.
- Very good Composition.
- Has elements of telling a story or creating a mood.
- Illustrates the set subject well.

10.4 Three Points / Merit Award:

- Good Image.
- Some impact to the viewer.
- Technically correct – has minor flaws compensated by other well-done elements.
- Good Composition.
- Message present.
- Meets the set subject.

- 10.5 Two Points / Acceptance:
- Satisfactory image.
 - Minimal impact to the viewer.
 - Some technical deficiencies are present (such as focus, exposure, composition, post-processing, printing)
 - Composition could be improved.
 - Message /story could be clearer.
 - Meets the set subject, but the subject choice could be improved.
- 10.6 One Point / Entry:
- Poor Image.
 - Major technical deficiencies.
 - Does not meet the subject definition.
 - The point is awarded to acknowledge the effort made to enter a competition.

11. Annual awards

- 11.1 PERPETUAL SHIELDS: Awarded to the highest point scorer in both print and digital competitions for the year in A and B.
- 11.2 CASH PRIZES AND CERTIFICATES: Presented to the Perpetual Shield winner and second (2nd) and third (3rd) highest point scorers in each grade.
- 11.3 COMMITTEE AWARD: A medallion awarded by the Committee to any financial member (excluding Committee members). Criteria for the award are at the Committee's discretion, but is generally presented to a non-committee member who has made an outstanding contribution to club operations and activities during each year. The Committee may decide NOT to award the Committee Award in each year.
- 11.4 ANNE WILSON TROPHY: Donated by Anne Wilson, the Founding President of the Club. A perpetual trophy awarded by the Committee as an Encouragement Award.
- 11.5 MOST IMPROVED MEDALLION: A medallion awarded by the Committee to the member deemed to have made the most improvement during a year. The Committee may decide NOT to award this medallion in each year.
- 11.6 ACHIEVEMENT CERTIFICATES: Presented to members upon attaining 50, 100, 200, 500 and 1,000 points.

12. Club Website

- 12.1 The Club website and ALL uploaded content are open for public viewing.
- 12.2 After each club meeting, members are invited to forward their entries to the website administrator for uploading to the relevant gallery/s on the website.
- 12.3 All images uploaded to the website are "right click protected", preventing unauthorised downloading. However, this does NOT prevent the practice of taking "screen shots" or using a "snipping tool" to copy images from the website.
- 12.4 Forwarding images of children and young people for upload to the website automatically infers permission is given for public viewing on the internet.
- 12.5 Most galleries are interactive, allowing anyone viewing the site to "like" and post comments.

13. Club Facebook group

- 13.1 The Club's Facebook group is a SECRET GROUP FOR CLUB MEMBERS ONLY.
- 13.2 Requests to join the group from non-members will be declined.
- 13.3 Member participation is voluntary. If a Member has a Facebook account, a request to join the group should be made to group admins.
- 13.4 The aim of the group is to encourage social interaction around the subject of photography outside club meetings and workshops.
- 13.5 Members are invited to upload and share any content with photographic relevance, including images (especially those not submitted to club competitions), photography information and articles from online sources. Content (club competition images, results, etc) that can be found on the club website will not be uploaded to the page by group admins. However, members are welcome to post their club comp images if they wish.
- 13.6 Content posted by members that is **not** relevant to club activities or photography in general will be removed by group admins. The group guidelines (found on the page) contain more information.
- 13.7 Critiques of images may ONLY be given if requested by the member posting the image.
- 13.8 Official club activities such as Photo Challenges, Member Polls and other online activities as advised may be conducted through the Club Facebook group. Such activities are conducted at the discretion of the Club committee. Club member participation is optional.

14. Use of members' images – terms and conditions

- 14.1 Financial members of Tin Can Bay Camera Club ("The Club") are advised that Terms of Use apply to all images entered in photographic competitions run by the Club and in conjunction with other photography clubs.
- 14.2 **Permissions**
 - i. Submission of entries into any photographic competition run by The Club or in conjunction with other photography clubs **automatically infers the right to publish UNLESS THE MAKER OF THE IMAGE SPECIFICALLY ADVISES THE IMAGE IS NOT FOR PUBLICATION IN ANY OTHER MEDIUM.**
 - ii. The exception to Condition 14.2i concerns images of people, including minors (i.e., babies, children and young people) or part thereof. The Club will not submit such images to media for publication WITHOUT THE MAKER'S PERMISSION.
 - iii. MODEL RELEASE FORMS: Some print and web publications may require that a MODEL RELEASE form be completed and submitted with an image prior to publishing images of identifiable people or part thereof for commercial purposes. ("Identifiable" means that the person/s in the image could identify themselves in the image.) If required, a Model Release would need to be completed for each person in an image.
- 14.3 **Media**
 - i. Images entered in Club competitions may be used in the following media:
 - a) Local print media (i.e., community newspapers and magazines).
 - b) The Club website.
 - c) Other Club publications (i.e. flyers, posters, promotional material, advertisements, etc).

- ii. Members should submit high-resolution images (i.e., largest file size) to accommodate the various media publication standards requirements (i.e., 300dpi for print, 72dpi for web, etc).
- iii. Posting of images to the Club Facebook group is entirely the member's responsibility. Members posting to the group should consult the Group guidelines with regards use/interaction with the group. The guidelines can be found on the group's page.
Note: access to and location of group information will vary depending on whether the group's page is being viewed on a desktop or mobile device.

14.4 What the Club Will/Won't Do With Your Images

- i. Images submitted for use as described in Condition #14.3 will be resized to suit the intended publication media (i.e., print, web, electronic distribution, etc).
- ii. Other than resizing as described in Clause 14.4(i), images will NOT be edited.

14.5 Copyright

Individual members retain ownership and copyright of all images submitted for publication regardless of the medium used for publication.